



Board Meeting Minutes
May 20, 2010
TG Office
3:30 pm – 5:30 pm

Board Attendance: Les Margetak, Joanne Sweeting, , Ruth Kowalski and John Lush

Staff: Tom Guerquin and Alison Harwood

Regrets: Gary Frey, Atma Sandher, Alison Amos-Maclsaac, Catherine Wilson and Michael Dalzell

1. Welcome and Introductions
2. Approval of Agenda
3. Approval of minutes from May 13th board meeting

Old Business

4. Resolutions from May 13th meeting
 - Simply Accounting has been ordered and waiting for arrival. Isabelle will come in to set up.
 - Ali will set up PO system for TG
5. Receivables/payables

Action: Tom will look up Travel Planner contracts for Mary's Motel and Pontoon Adventures, as well as contract for River House's ad in the 2009 Calgary Guide.

Action: Tom will contact Curt at Canyon's Edge about 2010 Travel Planner invoice.

Action: Ali will talk to Don at 180 Sports about overdue invoices
6. Signing Authority

Action: Tom will bring signed minutes to the Credit Union to start the process.
7. Cost cutting

Action: Les will talk to Julia C about renting the 2nd room at TG's office

New business

8. AGM
 - Les started to put together AGM presentation covering FY 2009 and with a brief presentation of what has changed since.
 - Ruth will talk to Kevin Cox to confirm date
 - John will take care of liquor license for AGM
 - Possible date for AGM June 22nd or 24th
9. Summer Things to Do

Action: Tom will talk to KRT about possible cost sharing, instead of another KRT agreed project (i.e. Restaurant Guide).
10. KHMR opening weekend – promo and use TG name
11. Irv Graham's letter

Action: Les will take the lead
12. Next board meeting proposal:
Thursday May 27th – 3:30 PM – 4:30 PM at TG office
13. Adjournment

Action List from May 20 Board Meeting

Subject	Action	Deadline	Responsibility	Result
Receivables/ payables	Look up Travel Planner contracts for Mary's Motel and Pontoon Adventures, as well as contract for River House's ad in the 2009 Calgary Guide		Tom	
	Contact Curt at Canyon's Edge about 2010 Travel Planner invoice		Tom	Tried contacting Curt
	Talk to Don at 180 Sports about overdue invoices		Ali	
Signing Authority	Take signed minutes to the Credit Union		Tom	Bank is processing
Cutting costs	Talk to Julia C about renting 2 nd room at TG office		Les	
Things to Do	Talk to KRT about possible cost sharing, instead of another KRT agreed project		Tom	
Irv Graham's letter	Les will follow up		Les	